



Notice of Business Closure or Sale of Business

Section I - Account Information

Name: _____ Permit Number: _____
Address: _____ Federal ID Number: _____
City, State Zip _____ Phone: _____

Section II - Closure Information

Date of Closure: _____
Did you make any purchases for your own use with this permit? YES ☐ NO ☐
If **YES**, did you pay the sales tax to the Department of Finance and Administration? YES ☐ NO ☐
If **YES**, which report period? _____ In **NO**, Remit the tax with ET400 attached to this form.
Are you still operating a business? YES ☐ NO ☐
If **YES**, furnish permit number and location Permit # _____ Location _____
Do you have a Withholding Account? YES ☐ NO ☐
If **YES**, furnish account number _____

Section III - Terms of Sale

Was the business sold? YES ☐ NO ☐
If **YES**, complete the following information:
Date business sold: _____
Name and address of purchaser: _____
Selling price of fixtures and inventory: _____
Total sales price: _____

Section IV - Items to Send in with this Form

Attach the following:

- ▶ Arkansas Sales and Use Tax Permit
 - ▶ Final tax report with payment
 - ▶ Copy of bill of sale if the business was sold
 - ▶ Location of books and records
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Section V - Signature Block

| | |
|--|-------------------------------|
| _____ Signature of Owner | _____ Date |
| _____ Mailing Address of person submitting form | _____ Daytime Phone Number |

Mail form with all attachments to:
Arkansas Sales and Use Tax Section
P. O. Box 1272
Little Rock, AR 72203-1272